

PUTNAM COUNTY BOARD OF COMMISSIONERS

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117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Friday, January 11, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Invocation
3. Pledge of Allegiance
4. Special Presentation
 - a. Proclamation to Pilot Club (staff-CM)
 - b. Departmental Presentation - Animal Services

Regular Business Meeting

5. Public Comments
6. Approval of Agenda
7. Consent Agenda
 - a. Approval of Minutes - December 7, 2018 (staff-CC)
 - b. Approval of 2019 Alcohol Licenses (staff-CC)
8. Request from Tax Commissioner to Write-off Bad Debts (Tax Comm)
9. Request from Chief Magistrate to Repeal 2015 Local Legislation concerning the Magistrate Court (Magistrate)
10. Approval of Accelerated Interfor Tax Abatement Schedule (PDA)
11. Awarding of Solicitation 18-61221-001 Recreation Lighting Project (staff-Recreation)
12. Approval of Service Delivery Strategy
13. Authorization for Staff to schedule a Public Hearing for Proposed Changes to the Putnam County Code of Ordinances - Chapter 2 (Administration) (BW)
14. Chairman Appointments (BW)
 - a. BOC Vice Chairman
 - b. Middle Georgia Regional Commission Council
 - c. Hospital Authority Liaison
15. Appointment of County Clerk (BW)
16. Appointment of General Counsel (BW)
17. Appointment of Auditor (BW)
18. Appointment to the Sinclair Water Authority (BW)
19. Appointments to the Planning & Zoning Commission (staff-CC)
20. Appointment to the Putnam Development Authority (staff-CC)

Reports/Announcements

21. County Manager Report
22. County Attorney Report
23. Commissioner Announcements

Closing

24. Adjournment

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Backup material for agenda item:

7. Consent Agenda
 - a. Approval of Minutes - December 7, 2018 (staff-CC)
 - b. Approval of 2019 Alcohol Licenses (staff-CC)

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PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, December 7, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, December 7, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT

- Chairman Stephen Hersey
- Commissioner Kelvin Irvin
- Commissioner Alan Foster
- Commissioner Trevor Addison

ABSENT

- Commissioner Daniel Brown

STAFF PRESENT

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- Assistant County Manager Lisa Jackson
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 9:03 a.m. (Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

Rev. Ford G'Segner gave the invocation.

3. Pledge of Allegiance

Chairman Hersey led the Pledge of Allegiance.

Rezoning Public Hearing

4. Request by Rick McAllister, agent for LA Development, LLC to rezone 117.54 acres at 475 Pea Ridge Road from R-1R to AG-2 [Map 089, Parcel 024, District 2] (staff-P&D)

Mr. Rick McAllister spoke in support of request. No one signed in to speak against this item. Planning & Development staff recommendation was for approval.

Motion to approve the request by Rick McAllister, agent for LA Development, LLC to rezone 117.54 acres at 475 Pea Ridge Road from R-1R to AG-2 [Map 089, Parcel 024, District 2].

Motion made by Commissioner Addison, Seconded by Commissioner Foster.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Foster, Commissioner Addison

Regular Business Meeting

5. Public Comments

Mr. Don Cottrell congratulated and thanked Chairman Hersey and Commissioner Foster and thanked all the commissioners for serving on the board in a thankless capacity.

6. Approval of the Agenda

Motion to approve the Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Foster, Commissioner Addison

7. Consent Agenda

a. Approval of Minutes - November 13, 2018 (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Foster, Commissioner Addison

8. Discussion and possible action regarding the Resolution to Amend ACCG Defined Benefit for Putnam County employees (staff-CM)

County Manager Van Haute explained that this amendment will provide an option to convert excess leave from time of service credit to be able to place in a 457-deferred compensation plan.

Motion to approve the Resolutions to amend ACCG Defined Benefit Plan for all Putnam County employees.

Motion made by Commissioner Addison, Seconded by Commissioner Foster.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Foster, Commissioner Addison

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

9. Discussion and possible action on additional paving (staff-CM)

County Manager Van Haute explained this option for additional paving is using the unit prices from Womack Paving, who has the current paving contract.

Motion to approve additional paving as outlined for Recreation, Oconee Springs Park, and Animal Services not to exceed \$340,000.

Motion made by Commissioner Foster, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Foster, Commissioner Addison

10. Awarding of RFP 18-42001-002 Professional Engineering Design Services for Scott Road Extension (staff-CM)

Motion to award RFP 18-42001-002 Professional Engineering Design Services for Scott Road to Southeastern Engineering in the amount of \$116,750.

Motion made by Commissioner Foster, Seconded by Commissioner Addison.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Foster, Commissioner Addison

Meeting recessed at approximately 9:51 a.m.

Meeting reconvened at approximately 10:00 a.m.

11. Special Presentations

Proclamations & plaques were presented to Chairman Hersey and Commissioner Foster. (Copy of proclamations made a part of the minutes on minute book pages _____ to _____.)

Reports/Announcements

12. County Manager Report

County Manager Van Haute reported the following:

- Public Works has 20 tons of salt ready for any weather event
- Thanked Chairman Hersey and Commissioner Foster
- “Go Army – beat Navy”

13. County Attorney Report

County Attorney Fleming did not have a report but thanked Chairman Hersey and Commissioner Foster for their service.

14. Commissioner Announcements

Commissioner Irvin: confirmed the date of the annual Christmas lunch is December 20th

Commissioner Brown: absent

Commissioner Foster: expressed his appreciation to staff members and shared some memories

Commissioner Addison: thanked Chairman Hersey and Commissioner Foster for their service and the relationships that have developed, reminded all to remember the attack on Pearl Harbor; and wished everyone a Merry Christmas

Chairman Hersey – thanked the staff and wished everyone Happy Holidays

Closing

15. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Foster, Commissioner Addison

Meeting adjourned at approximately 10:25 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman



Office of the County Clerk
 117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
 706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

Approval of 2019 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk’s office) have been approved by the Sheriff, Fire Marshal, Building Inspector, and Tax Commissioner and are ready for BOC approval:

Individual Name	Business Name	Address	License Type
Veronica Montiel	Elsitio Mexican Grill	106 Harmony Crossing	Retail Consumption on Premises: Beer, Wine, & Liquor
Robert Lupton	Sav-A-Lot	958 Greensboro Road	Retail Package Sale: Beer & Wine
Hiren Patel	KC’s Food Mart	406 Pea Ridge Road	Retail Package Sale: Beer & Wine
Sanjay Suhag	Lakeside Bait & Tackle	1065 Milledgeville Highway	Retail Package Sale: Beer & Wine
Manuel Sanchez	LaLore Cage	113 Harmony Crossing, Suite 8	Retail Consumption on Premises: Beer, Wine, & Liquor
Miaoying Wu	Inaho Japanese Steak & Sushi	103 Harmony Crossing, Suite 6	Retail Consumption on Premises: Beer, Wine, & Liquor
Timothy Hong	Great Waters Clubhouse	112 Great Waters Drive	Retail Consumption on Premises: Beer, Wine, & Liquor
Mark Little	Twin Bridges Landing	611 Twin Bridges Road	Retail Package Sale: Beer & Wine
Mark Little	Harmony Crossing Foods	101 Lake Oconee Parkway	Retail Package Sale: Beer & Wine
Javier Medina	El Agave	960 Greensboro Road	Retail Consumption on Premises: Beer, Wine, & Liquor
Anila Ali	Long Shoals Country Store	1093 Sparta Highway	Retail Package Sale: Beer & Wine
Shanil Surani	Terry’s One Stop	271 Scuffleboro Road	Retail Package Sale: Beer & Wine

Backup material for agenda item:

8. Request from Tax Commissioner to Write-off Bad Debts (Tax Comm)

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OFFICE OF THE PUTNAM COUNTY TAX COMMISSIONER

REQUEST TO WRITE-OFF BAD DEBTS AS OF DECEMBER 14, 2018

Taxpayer Name	Map / Parcel Number Bill Number	Year of Tax Bill	Type of Tax	Original Tax Bill	Unpaid Balance	Reason for Write-Off
Aansh Inc.	P1 10255	2015	Inv. & Equip	292.96	693.03	Business Closed - inventory & owner cannot be located
Aansh Inc.	P1 10255	2016	Inv. & Equip	319.12	449.14	Business Closed - inventory & owner cannot be located
Belmore Heritage LP	P1 64549	2015	Boat	152.32	503.86	Boat cannot be located.
Belmore Heritage LP	P1 64549	2016	Boat	143.43	212.32	Boat cannot be located.
Braswell, Daniel	P1 69722	2015	Boat	163.78	519.28	Boat and owner cannot be located.
Braswell, Daniel	P1 69722	2016	Boat	145.18	214.68	Boat and owner cannot be located.
Braswell, Daniel	P1 69722	2017	Boat	135.63	185.90	Boat and owner cannot be located.
Bruckert, William V	P1 68661	2016	Boat	73.76	115.92	Boat and owner cannot be located.
BTBT, LLC d/b/a Happy Nails	P1 69997	2016	Inv. & Equip	84.26	130.07	Business Closed - inventory & owner cannot be located
BTBT, LLC d/b/a Happy Nails	P1 69997	2017	Inv. & Equip	139.96	191.23	Business Closed - inventory & owner cannot be located
Chandler, Reuben	P1 64524	2015	Boat	92.54	140.96	Boat cannot be located.
Coleman, Sharon	P1 64984	2016	Boat	188.52	70.49	Boat and owner cannot be located.
Colston, Casey	P1 70028	2015	Boat	67.17	106.84	Boat and owner cannot be located.
Conner, Michael W.	P1 57900	2016	Boat	69.79	375.56	Boat and owner cannot be located.
The Daily Grind	P1 67024	2015	Inv. & Equip	242.78	345.54	Business Closed - inventory & owner cannot be located
Finley, Raymond	P1 69740	2015	Boat	77.29	400.45	Boat and owner cannot be located.
Finley, Raymond	P1 69740	2016	Boat	81.30	126.08	Boat and owner cannot be located.
Henson, Samuel M	P1 69031	2015	Boat	76.05	398.79	Boat and owner cannot be located.
Henson, Samuel M	P1 69031	2016	Boat	71.87	113.37	Boat and owner cannot be located.
Lockhart, Sandra	M 4264	2014	Mobile Home	55.39	541.88	Mobile home has been demolished.
Lockhart, Sandra	M 4264	2015	Mobile Home	54.57	94.72	Mobile home has been demolished.
Lockhart, Sandra	M 4264	2016	Mobile Home	51.86	85.18	Mobile home has been demolished.
McKinley Holdings, LLC	M 9372	2012	Mobile Home	128.36	507.70	Mobile home cannot be located.
McKinley Holdings, LLC	M 9372	2013	Mobile Home	128.00	194.08	Mobile home cannot be located.
McKinley Holdings, LLC	M 9372	2014	Mobile Home	124.26	174.09	Mobile home cannot be located.
Oconee Pawn Shop	P1 66502	2015	Inv. & Equip	533.82	736.98	Business Closed - inventory & owner cannot be located
Pilot Builders, Inc.	P1 56555	2015	Inv. & Equip	69.41	109.85	Business Closed - inventory & owner cannot be located
Putnam Pharmacy, Inc.	P1 10220	2016	Inv. & Equip	1,708.56	2,321.99	Business Closed - inventory & owner cannot be located
Rialto Capital Advisors, LLC	P1 69520	2016	Inv. & Equip	408.87	835.11	Business Closed - inventory & owner cannot be located
S & W Electronics	P1 67574	2017	Inv. & Equip	106.59	162.66	Business Closed - inventory & owner cannot be located
Stephens, Kelley	M 3280	2011	Mobile Home	60.32	579.80	Mobile home burned.
Stephens, Kelley	M 3280	2012	Mobile Home	59.13	172.45	Mobile home burned.
Stephens, Kelley	M 3280	2013	Mobile Home	70.98	134.97	Mobile home burned.
Stephens, Kelley	M 3280	2014	Mobile Home	90.40	156.26	Mobile home burned.
Stephens, Kelley	M 3280	2015	Mobile Home	90.20	145.13	Mobile home burned.
Stephens, Kelley	M 3280	2016	Mobile Home	87.68	131.92	Mobile home burned.
Stephens, Kelley	M 3280	2017	Mobile Home	91.87	130.10	Mobile home burned.
This & That	P1 68486	2013	Inv. & Equip	271.18	686.68	Business Closed - inventory cannot be located - owner deceased
This & That	P1 68486	2014	Inv. & Equip	267.98	411.59	Business Closed - inventory cannot be located - owner deceased
Thornton, Kellie M & Charles	P1 67659	2016	Boat	87.94	135.02	Boat and owner cannot be located.
Trophy's Bar & Grill	P1 68478	2016	Inv. & Equip	209.74	581.70	Business Closed - inventory & owner cannot be located
Waller, William	P1 70039	2015	Boat	135.53	481.28	Boat and owner cannot be located.
Waller, William	P1 70039	2016	Boat	120.04	180.79	Boat and owner cannot be located.
TOTAL				7,630.39	14,985.44	

Backup material for agenda item:

9. Request from Chief Magistrate to Repeal 2015 Local Legislation concerning the Magistrate Court (Magistrate)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

PUTNAM COUNTY MAGISTRATE COURT

100 South Jefferson Avenue

Suite 306

Eatonton, Georgia 31024

706.485.4306

706.484.1814 (fax)

dorothy@putnamcountymagistrate.com

December 14, 2018

Commissioner Trevor Addison
Commissioner Daniel Brown
Commissioner Kelvin Irvin
Commissioner-Elect Bill Sharp
Commission Chairman-Elect Billy Webster

RE: Putnam County Magistrate Court

Dear Commissioners and Commissioners-Elect:

I'm writing to ask you to approve and forward to our legislative delegation local legislation concerning the Putnam County Magistrate Court at your first meeting in January. In 2015, your predecessors in office approved and sent to the local legislative delegation an amendment to the law establishing the number of magistrate judges in Putnam County. [See enclosed legislation.] The new law goes into effect on January 1, 2019, the day I take office as Chief Magistrate, and reads that the "number of magistrates authorized for the Magistrate Court of Putnam County shall be **one magistrate**, who shall be **the chief magistrate**." [Emphasis added.] Consequently, I will not be able to appoint any magistrates to help me in the Magistrate Court.

Under OCGA 15-10-2(a), the applicable general law in Georgia, unless there is local legislation saying otherwise, the judges of the superior court in a circuit set the number of magistrates allowed in the Magistrate Courts in the circuit.

OCGA 15-10-20(a) Each magistrate court shall have a chief magistrate and may have one or more other magistrates. Such magistrates shall be the judges of the magistrate court and shall be known as magistrates of the county. Unless otherwise provided by local law, the number of magistrates in each county shall be fixed from time to time by majority vote of the judges of the superior court of the county...

The Chief Magistrate then appoints the allowed number of judges.

In the history of the Putnam County Magistrate Court, there have never been more than three magistrate judges serving at the same time. For years, it was the Chief Magistrate and two part time Magistrates. In the early 2000s, then-Chief Magistrate Pierce appointed the first fulltime magistrate, and she and the fulltime magistrate and one part time magistrate worked in the court until the death of the part time magistrate in 2006. Thereafter and until I was sworn in as a part time magistrate in November of this year, two *fulltime* magistrates handled the work load.

Those familiar with the Magistrate Court agree that three is the optimal number of judges – the Chief and two *part time* judges - needed to perform all the tasks handled by the Magistrate Court, which are:

1. Hearing of applications for and issuance of arrest, probation, and search warrants;
2. Issuance of warrants and related proceedings relating to bonds for good behavior and bonds to keep the peace;
3. The holding of courts of inquiry;
4. The trial of charges of violations of county ordinances;
5. The issuance of summons, trial of issues, and issuance of writs and judgments in dispossessory proceedings and distress warrant proceedings;
6. The trial of civil claims including garnishment and attachment in which exclusive jurisdiction is not vested in the Superior Court and the amount demanded or value of the property claimed does not exceed \$15,000.00;
7. The punishments of contempt by fine or by imprisonment;
8. The issuing of subpoenas to compel attendance of witnesses in the Magistrate Court;
9. The trial of abandoned vehicle cases;
10. The trial of bad check cases;
11. Holding bond hearings and issuing bond for criminal defendants.

Law Enforcement's 24/7 need for arrest warrants, probation warrants, and search warrants requires that a magistrate be on call and available 24/7, 365 days a year. That's a tremendous burden to put on just one person.

Between 1/1/18 to 12/10/18, magistrates in the Putnam County Magistrate Court handled almost 1,000 civil cases and issued almost 500 warrants. In addition, the magistrates held bond hearings three times per week every week including holidays, at the Sheriff's office. A lone magistrate would be required to leave the court unmanned for those hours, thus creating a hardship for Law Enforcement.

The bottom line is that one magistrate judge cannot be expected to handle the entire work load of the Magistrate Court and be on call 24/7. I would like to go back to the time when there was a Chief Magistrate and two part time magistrates. The only way that can happen is if the local legislation of 2015 is repealed.

I'm requesting that you approve and send the appropriate documents to our local legislative delegation to effect the repeal of the 2015 legislation as soon as legally possible. I thank you for your time and your consideration of my request and trust that you will contact me with any questions regarding same.

Best regards,



Dorothy J. Adams
Putnam County Magistrate
Chief Magistrate-Elect

cc w/ encl: Senator Burt Jones
 Representative Trey Rhodes
 Representative Rick Williams

House Bill 642 (AS PASSED HOUSE AND SENATE)

By: Representatives Rhodes of the 120th and Kidd of the 145th

A BILL TO BE ENTITLED
AN ACT

1 To amend an Act providing for the Magistrate Court of Putnam County, approved March 12,
2 1984 (Ga. L. 1984, p. 3788), as amended, so as to revise the number, manner of selection,
3 and compensation of the judges of the magistrate court; to provide for related matters; to
4 provide an effective date; to repeal conflicting laws; and for other purposes.

5 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

6 SECTION 1.

7 An Act providing for the Magistrate Court of Putnam County, approved March 12, 1984
8 (Ga. L. 1984, p. 3788), as amended, is amended by revising Section 2 as follows:

9 "SECTION 2.

10 The number of magistrates authorized for the Magistrate Court of Putnam County shall be
11 one magistrate, who shall be the chief magistrate."

12 SECTION 2.

13 Said Act is further amended by revising Section 4 as follows:

14 "SECTION 4.

15 Reserved."

16 SECTION 3.

17 Said Act is further amended by revising Section 5 as follows:

18 "SECTION 5.

19 Vacancies in the office of chief magistrate shall be filled as provided by general law."

20

SECTION 4.

21 Said Act is further amended by revising Section 7 as follows:

22

"SECTION 7.

23 Reserved."

24

SECTION 5.

25 This Act shall become effective on January 1, 2019.

26

SECTION 6.

27 All laws and parts of laws in conflict with this Act are repealed.

Backup material for agenda item:

10. Approval of Accelerated Interfor Tax Abatement Schedule (PDA)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



Putnam County Board of Commissioners
Agenda Item Request Form

DATE OF MEETING REQUESTED: 1/11/19

REQUEST BY: Terry Schwindler

AGENDA ITEM: approval of the Accelerated Interfor Tax Abatement Schedule

AGENDA ITEM TYPE:

- Checkboxes for Presentation (checked), Discussion, Action* (checked), and Other (Please Specify)

*ACTION REQUESTED: vote to approve

SUPPORTING DOCUMENTATION PROVIDED: Yes (checked) No

BUDGET/FUNDING INFORMATION: n/a

FACTS AND/OR ISSUES: I am asking for approval of the Accelerated Interfor Tax Abatement Schedule that will give Interfor the same dollar amount of tax abatement as our standard abatement schedule, but accelerated to a 4 year time-frame rather than the standard 10 years.

Interfor
STANDARD Tax Abatement Schedule
\$87,000,000 Manufacturing Plant Retooling Project

rev 12/18/18

\$23,907,583
REAL PROPERTY
TERM: 10 YEAR

			NORMAL	NORMAL	SPECIAL	COUNTY SPECIAL	SCHOOL
YEAR	INVESTMENT	EQUITY	TAXABLE VALUE	TAX AMOUNT	TAXABLE VALUE	TAX AMOUNT	TAX AMOUNT
ONE	\$ -	50.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TWO	\$ 6,225,900	55.56%	\$ 6,225,900	\$ 62,209	\$ 3,459,110	\$ 12,052.92	\$ 40,515.67
THREE	\$ 23,907,583	61.12%	\$ 23,907,583	\$ 238,885	\$ 14,612,315	\$ 50,915.15	\$ 155,580.99
FOUR	\$ 23,907,583	66.68%	\$ 23,907,583	\$ 238,885	\$ 15,941,576	\$ 55,546.83	\$ 155,580.99
FIVE	\$ 23,907,583	72.24%	\$ 23,907,583	\$ 238,885	\$ 17,270,838	\$ 60,178.51	\$ 155,580.99
SIX	\$ 23,907,583	77.80%	\$ 23,907,583	\$ 238,885	\$ 18,600,100	\$ 64,810.19	\$ 155,580.99
SEVEN	\$ 23,907,583	83.36%	\$ 23,907,583	\$ 238,885	\$ 19,929,361	\$ 69,441.87	\$ 155,580.99
EIGHT	\$ 23,907,583	88.92%	\$ 23,907,583	\$ 238,885	\$ 21,258,623	\$ 74,073.55	\$ 155,580.99
NINE	\$ 23,907,583	94.48%	\$ 23,907,583	\$ 238,885	\$ 22,587,884	\$ 78,705.22	\$ 155,580.99
TEN	\$ 23,907,583	100.00%	\$ 23,907,583	\$ 238,885	\$ 23,907,583	\$ 83,303.58	\$ 155,580.99
TOTAL	\$ 197,486,564			\$ 1,973,285.75		\$ 549,027.81	\$ 1,285,163.56

Millage Rate	
8.333	County (unincorporated)
0.378	SSD
16.269	School
24.980	TOTAL

Real Property	
School & County NORMAL TAX	\$ 1,973,285.75
School & County SPECIAL TAX	\$ 1,834,191.38
TAX SAVINGS	\$ 139,094.37

\$63,092,417
PERSONAL PROPERTY: LIFE GROUP 3 - 13 YEARS OR MORE
TERM: 10 YEARS

				NORMAL	NORMAL	SPECIAL	COUNTY SPECIAL	SCHOOL
YEAR	INVESTMENT	EQUITY	DEP.	TAXABLE VALUE	TAX AMOUNT	TAXABLE VALUE	TAX AMOUNT	TAX AMOUNT
ONE	\$1,605,260	50.00%	95%	\$ 1,524,997	\$ 15,237.77	\$ 762,499	\$ 2,656.85	\$ 9,924.07
TWO	\$17,617,455	55.56%	91%	\$ 16,031,884	\$ 160,190.59	\$ 8,907,315	\$ 31,036.65	\$ 104,329.09
THREE	\$63,092,417	61.12%	87%	\$ 54,890,403	\$ 548,464.90	\$ 33,549,014	\$ 116,898.19	\$ 357,204.79
FOUR	\$63,092,417	66.68%	82%	\$ 51,735,782	\$ 516,943.93	\$ 34,497,419	\$ 120,202.81	\$ 336,675.77
FIVE	\$63,092,417	72.24%	79%	\$ 49,843,009	\$ 498,031.35	\$ 36,006,590	\$ 125,461.36	\$ 324,358.37
SIX	\$63,092,417	77.80%	75%	\$ 47,319,313	\$ 472,814.57	\$ 36,814,425	\$ 128,276.18	\$ 307,935.16
SEVEN	\$63,092,417	83.36%	70%	\$ 44,164,692	\$ 441,293.60	\$ 36,815,687	\$ 128,280.58	\$ 287,406.15
EIGHT	\$63,092,417	88.92%	63%	\$ 39,748,223	\$ 397,164.24	\$ 35,344,120	\$ 123,153.05	\$ 258,665.53
NINE	\$63,092,417	94.48%	57%	\$ 35,962,678	\$ 359,339.08	\$ 33,977,538	\$ 118,391.33	\$ 234,030.72
TEN	\$63,092,417	100.00%	52%	\$ 32,808,057	\$ 327,818.10	\$ 32,808,057	\$ 114,316.39	\$ 213,501.71
TOTAL					\$ 3,737,298.14		\$ 1,008,673.39	\$ 2,434,031.36

Personal Property	
School & County NORMAL TAX	\$ 3,737,298.14
School & County SPECIAL TAX	\$ 3,442,704.76
TAX SAVINGS	\$ 294,593.38

Combined Real & Personal Property	
School & County NORMAL TAX	\$ 5,710,583.89
School & County SPECIAL TAX	\$ 5,276,896.13
TAX SAVINGS	\$ 433,687.75
BOND TRANSACTION COSTS	\$ (50,000.00)
TOTAL TAX SAVINGS	\$ 383,687.75

Interfor
ACCELERATED Tax Abatement Schedule
\$87,000,000 Manufacturing Plant Retooling Project

rev 12/18/18

\$63,092,417

PERSONAL PROPERTY: LIFE GROUP 3 - 13 YEARS OR MORE

TERM: 4 YEARS

YEAR	INVESTMENT	EQUITY	DEP.	NORMAL	NORMAL	SPECIAL	COUNTY SPECIAL
				TAXABLE VALUE	TAX AMOUNT	TAXABLE VALUE	TAX AMOUNT
ONE	\$1,605,260	0.00%	95%	\$ 1,524,997	\$ 5,313.70	\$ -	\$ -
TWO	\$17,617,455	0.00%	91%	\$ 16,031,884	\$ 55,861.50	\$ -	\$ -
THREE	\$63,092,417	0.00%	87%	\$ 54,890,403	\$ 191,260.12	\$ -	\$ -
FOUR	\$63,092,417	0.00%	82%	\$ 51,735,782	\$ 180,268.16	\$ -	\$ -
TOTAL					\$ 432,703.47		\$ -

Millage Rate	
8.333	County (unincorporated)
0.378	SSD
8.711	TOTAL

Personal Property	
County NORMAL TAX	\$ 432,703.47
County SPECIAL TAX	\$ -
TAX SAVINGS	\$ 432,703.47
BOND TRANSACTION COSTS	\$ (50,000.00)
TOTAL TAX SAVINGS	\$ 382,703.47

Interfor
COMBINED Tax Abatement Schedule
\$87,000,000 Manufacturing Plant Retooling Project

rev 12/18/18

\$63,092,417

PERSONAL PROPERTY: LIFE GROUP 3 - 13 YEARS OR MORE

TERM: 10 YEARS

YEAR	INVESTMENT	EQUITY	DEP.	NORMAL	NORMAL	SPECIAL	COUNTY SPECIAL
				TAXABLE VALUE	TAX AMOUNT	TAXABLE VALUE	TAX AMOUNT
ONE	\$1,605,260	42.00%	95%	\$ 1,524,997	\$ 5,313.70	\$ 640,499	\$ 2,231.75
TWO	\$17,617,455	48.00%	91%	\$ 16,031,884	\$ 55,861.50	\$ 7,695,304	\$ 26,813.52
THREE	\$63,092,417	50.00%	87%	\$ 54,890,403	\$ 191,260.12	\$ 27,445,201	\$ 95,630.06
FOUR	\$63,092,417	56.00%	82%	\$ 51,735,782	\$ 180,268.16	\$ 28,972,038	\$ 100,950.17
FIVE	\$63,092,417	61.00%	79%	\$ 49,843,009	\$ 173,672.98	\$ 30,404,236	\$ 105,940.52
SIX	\$63,092,417	66.00%	75%	\$ 47,319,313	\$ 164,879.41	\$ 31,230,746	\$ 108,820.41
SEVEN	\$63,092,417	71.00%	70%	\$ 44,164,692	\$ 153,887.45	\$ 31,356,931	\$ 109,260.09
EIGHT	\$63,092,417	76.00%	63%	\$ 39,748,223	\$ 138,498.71	\$ 30,208,649	\$ 105,259.02
NINE	\$63,092,417	80.11%	57%	\$ 35,962,678	\$ 125,308.35	\$ 28,809,701	\$ 100,384.52
TEN	\$63,092,417	100.00%	52%	\$ 32,808,057	\$ 114,316.39	\$ 32,808,057	\$ 114,316.39
TOTAL					\$ 1,303,266.78		\$ 869,606.46

Millage Rate	
8.333	County (unincorporated)
0.378	SSD
8.711	TOTAL

Personal Property	
County NORMAL TAX	\$ 1,303,266.78
County SPECIAL TAX	\$ 869,606.46
TAX SAVINGS	\$ 433,660.32
BOND TRANSACTION COSTS	\$ (50,000.00)
TOTAL TAX SAVINGS	\$ 383,660.32

Backup material for agenda item:

11. Awarding of Solicitation 18-61221-001 Recreation Lighting Project (staff-Recreation)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
Tel: 706-485-5826 ♦ Fax: 706-923-2345 ♦ www.putnamcountyga.us

1/7/19

Putnam County Recreation – Phase 2 Football/Soccer Field Lighting Project

Field Location- First field on your left when you enter our park. The field is used primarily for football and soccer.

Requesting: **\$128,800 from SPLOST 8**

Recommended from sealed bid:

Manufacturer: Musco Sports Lighting

Contractor: West Georgia Lighting

Musco Sports Lighting:

25-year warranty on all maintenance costs.

The new lights will be LED.

Energy Savings.

Musco light pole bases are in place from Phase 1.

The new lights will be integrated into our current lighting system for remote access.

Light fixtures for parking lot and batting cages will be added to existing poles.

Maintenance support and monitoring.

Musco/West Georgia installed the lights for Phase 1 on our baseball fields 1-3

Reasons for new lights:

Light poles need to be replaced.

Light fixtures are very old and will need replacing soon.

Current lights do a poor job of lighting the field properly.

Injuries can occur with poor lighting.

Portable lights are being rented to help get more light to the field.

Scott Haley
Putnam County Recreation
Director

PUTNAM COUNTY BOARD OF COMMISSIONERS BID TABULATION SHEET

BID OPENING: Monday, December 10, 2018 - 3:00 p.m.

SOLICITATION NO. AND DESCRIPTION: Solicitation 18-61221-001 Recreation Lighting Project

Name & Address of Bidder	Bid Amount (on proposal form)	Sealed & Labeled	Amendments Issued	Amendments Noted	one paper copy of bid and one electronic	Work Resume	E-Verify Affidavit	SAVE Affidavit	Notes
West Georgia Lighting P.O. Box 1026 Villa Rica, GA 30180	\$128,800	✓	None	N/A	✓	✓	✓	✓	
			None	N/A					
			None	N/A					

WITNESS:

Stephanie McMullen
Lynn Buttenworth
[Signature]

*One other bid was received but it was after the bid opening time. It was not opened.

Backup material for agenda item:

12. Approval of Service Delivery Strategy

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



**RESOLUTION
PUTNAM COUNTY**

WHEREAS, during its 1997 Legislative Session, the Georgia State Legislature adopted the Service Delivery Strategy Act; and

WHEREAS, this act requires every county in the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service provider, and geographic service area of each public service activity provided within the county; and

WHEREAS, the Service Delivery Strategy must be officially adopted and verified by the Georgia Department of Community Affairs by February 28, 2019;

WHEREAS, city and county officials have worked diligently to prepare the county's Service Delivery Strategy; and

WHEREAS, the Chairman of the Putnam County Board of Commissioners is required to sign the requisite documents acknowledging approval of the Service Delivery Strategy.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Putnam County that the attached Putnam County Service Delivery Strategy is hereby adopted as the official Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

BE IT FURTHER RESOLVED that the Chairman of the Putnam County Board of Commissioners is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 11th day of January 2019 at the county's commission meeting.

Chairman Billy Webster
Putnam County Board of Commissioners

AFFIX
SEAL

Witness



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: PUTNAM

I. GENERAL INSTRUCTIONS:

- 1. FORM 1 is required for ALL SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing without change in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

Table with 2 columns: OPTION A Revising or Adding to the SDS and OPTION B Extending the Existing SDS. Contains instructions for each option and a blue box with website information.

- 7. If any of the conditions described in the existing Summary of Land Use Agreements form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Putnam County, City of Eatonton, Putnam Development Authority, Eatonton-Putnam Water and Sewer Authority, Hospital Authority of Putnam County, Uncle Remus Regional Library System

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Cemetery, E-911, Indigent Defense, Public Transportation, Stormwater Management, Street Lighting

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Ambulance, Animal Control, Building Inspection, City Elections, Code Enforcement, Court (Municipal), Downtown Development, Economic Development, Elections and Voter Registration, Emergency Management, Extension Services and 4-H, Fire Protection and Rescue Services-combined to form Fire and Rescue, Golf Course, Hospital, Inert Landfill-deletion of service, Jail Operations- deletion of service, Law Enforcement (Municipal), Library, Natural Gas, Oconee Springs Park, Putnam-Jasper Service Center, Recreation, Roads and Bridges, Senior Center, Sewage Collection/Treatment, Solid Waste Collection/Recycling, Solid Waste Disposal, Water Services, Zoning



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Ambulance

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Putnam County	General Fund and User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service in Putnam County. The county will continue to provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Animal Control

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	Special Service District funding and fees
City of Eatonton	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service in Putnam County. The county will continue to provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA-Animal Control Services	Putnam County and City of Eatonton	07/27/2018-07/27/2028

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Putnam County-Special Service District Revenues as itemized in Putnam County Resolution creating the Special Service District effective October 1, 2018.
 The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: *Building Inspection*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General fund and fees
City of Eatonton	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service in Putnam County. The County will continue to provide the service countywide. The service is jointly funded through an Intergovernmental Agreement (IGA). The County is permitted to use the General Fund per the Planning and Development service IGA and subject to the passage of the 2018 SPLOST Referendum.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA-Planning & Development	Putnam County and City of Eatonton	07/27/2018-07/27/2028

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The 2018 SPLOST Intergovernmental Agreement also references the provision of this service.

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: City Elections

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **City of Eatonton**)

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Eatonton	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The City of Eatonton provides city election services within the city limits. The method of funding used to provide the service is the general fund.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
GARY SANDERS, CITY ADMINISTRATOR, (706) 485-3311



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Code Enforcement

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Putnam County and City of Eatonton**

- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	Special Service District Revenues
City of Eatonton	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service. The county will continue to provide the service in the unincorporated county and the City will provide the service within the city limits.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Putnam County-Special Service District Revenues as itemized in Putnam County Resolution creating the Special Service District effective October 1, 2018.
 The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Court (Municipal)

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **City of Eatonton**)

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Eatonton	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The City of Eatonton provides a higher level of service by providing Municipal Court. The method of funding used to provide the service is the general fund.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
GARY SANDERS, CITY ADMINISTRATOR, (706) 485-3311



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: *Downtown Development*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Eatonton Downtown Development Authority**)

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Eatonton	General Fund
Eatonton Downtown Development	General Fund, Special Projects, and grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Previously Downtown Development was included within the Economic Development service. A higher level of service is provided by the City within the downtown area. The City will execute the same funding method as the Economic Development service to provide Downtwon Development.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
GARY SANDERS, CITY ADMINISTRATOR, (706) 485-3311



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

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COUNTY: PUTNAM

Service: *Economic Development*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam Development Authority**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam Development Authority	General Fund, Special Projects, and grants
Putnam County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service in Putnam County. The Putnam Development Authority will continue to provide the service countywide. There was a change in the manner in which the City of Eatonton provides Downtown Development at a higher level of service. An additional service has been identified.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

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COUNTY: PUTNAM

Service: Elections and Voter Registration

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Putnam County provides elections services for all county, state, and national elections. Voter registration countywide will be maintained by the county. The method of funding used to provide the service is the general fund.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

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COUNTY: PUTNAM

Service: Emergency Management

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes (if "Yes," you must attach additional documentation as described, below)
- No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General Fund and grants (GEMA, FEMA)

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service in Putnam County. The County will continue to provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY: PUTNAM

Service: Extension Services and 4-H

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This service is new. The funding method used to provide the service in Putnam County is the general fund. The County will provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Extension Service Contract	Putnam County and UGA	Annual

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY: PUTNAM

Service: *Fire and Rescue*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **Putnam County and City of Eatonton**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General Fund, SPLOST, and grants
City of Eatonton	General Fund, SPLOST, and grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Fire Protection and Rescue Services are no longer separate services and have been combined to Fire and Rescue. The funding methods used to provide the service in Putnam County and the City of Eatonton will be through the General Fund. The County will provide rescue, extrication, and first responder services countywide. The City does not provide those services. The County will provide automatic aid to the city. In exchange for this public benefit the City agrees that the County can fund the County Fire Department from countywide revenues in the General Fund.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA-Fire and Rescue Services	Putnam County and City of Eatonton	07/27/2018-07/27/2028

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

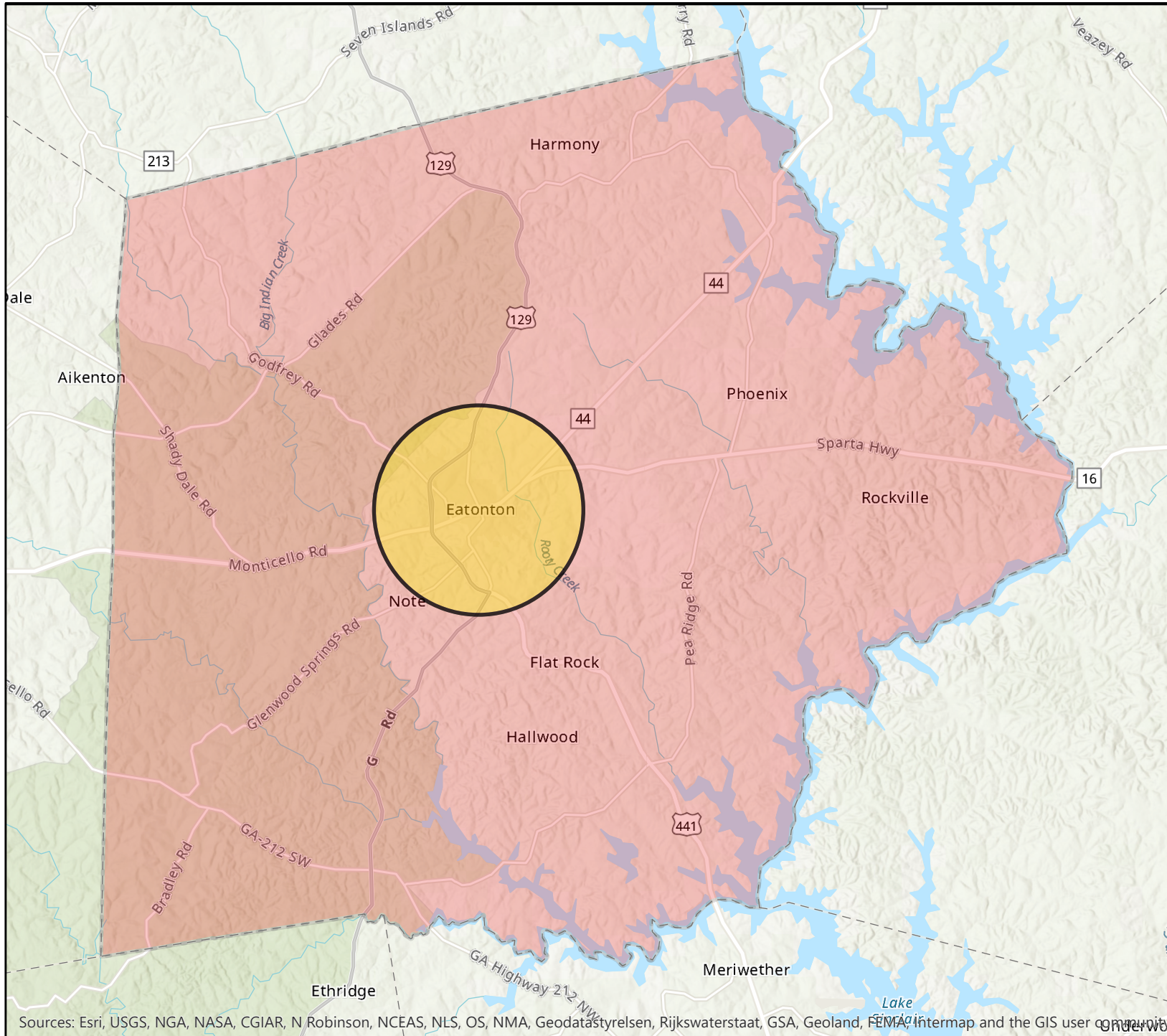
The 2018 SPLOST Intergovernmental Agreement also references the provision of this service.




The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

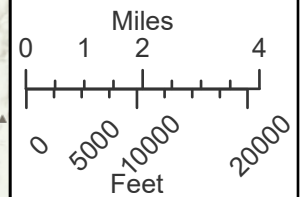
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 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826

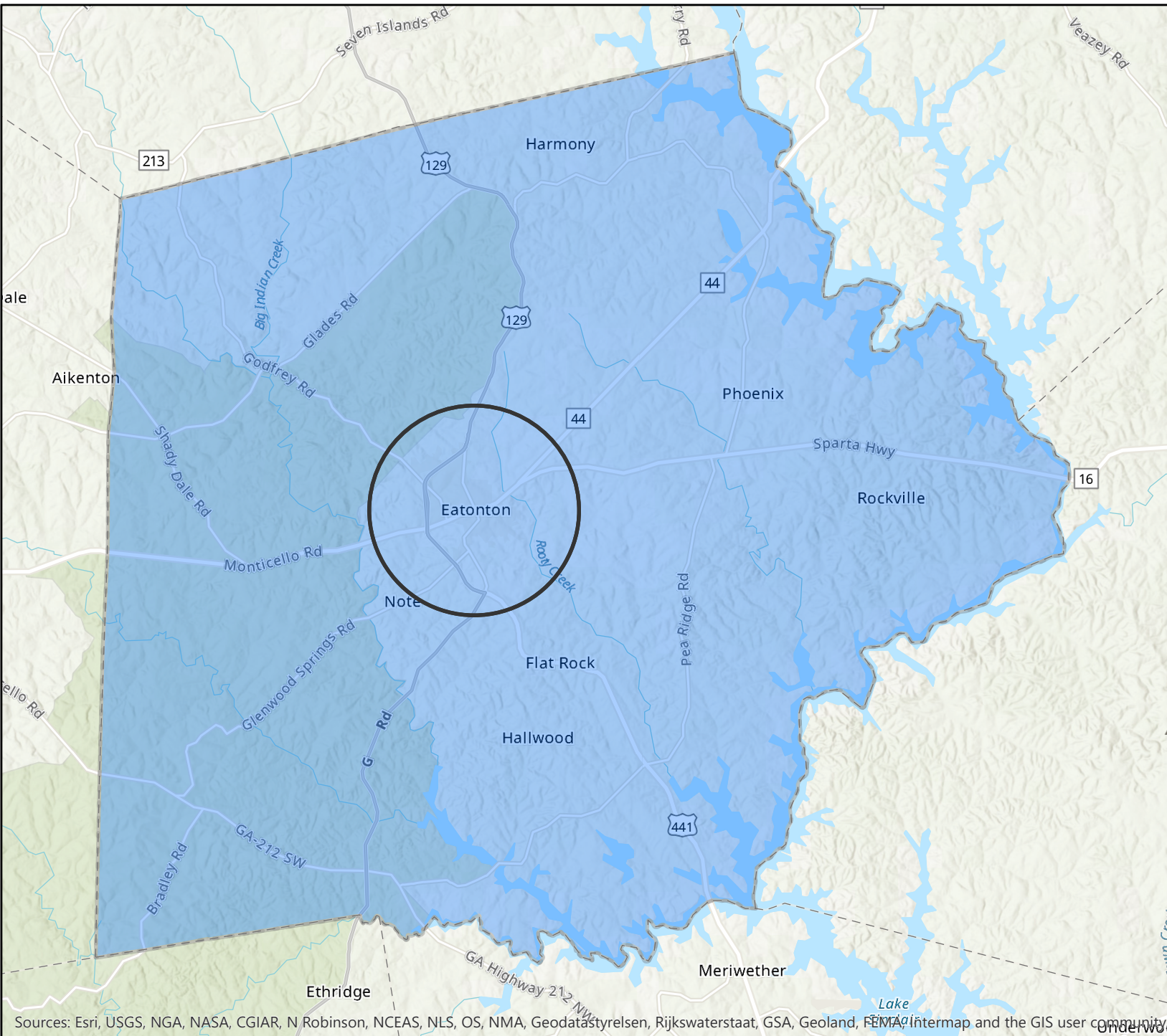


-  City of Eatonton Fire Service Area
-  Putnam County Fire Service Area
-  Eatonton City Limits
-  Putnam County Boundary

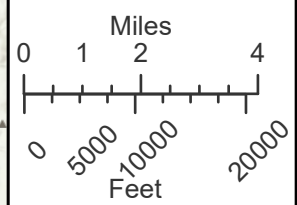


Sources: Esri, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community

Putnam County 53
Rescue
Service Area



- Putnam County Rescue Service Area
- Eatonton City Limits
- Putnam County Boundary



Sources: Esri, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Golf Course

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	User Fees and General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The funding methods used to provide the service in Putnam County will be through user fees and the general fund. The County will provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY:PUTNAM

Service:Hospital

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Hospital Authority of Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Hospital Authority of Putnam County	User Fees, General Fund, and County subsidy
Putnam County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The funding methods used to provide the service in Putnam County will be through user fees, the general fund, and county subsidy as needed. The Hospital Authority of Putnam County will provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY: PUTNAM

Service: Law Enforcement (Municipal)

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **City of Eatonton**)

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Eatonton	General Fund and grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The method of funding for the service has not been altered. The City of Eatonton provides a higher level of service with the operation of the Eatonton Police Department within the city limits. An agreement is still in place for the County to house inmates for the City.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA- Inmate Housing	Putnam County, City of Eatonton	08/05/1997-Present

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
GARY SANDERS, CITY ADMINISTRATOR, (706) 485-3311



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY: PUTNAM

Service: Library

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Uncle Remus Regional Library System**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Uncle Remus Regional Library Sys.	Fees, grants, and donations
City of Eatonton	General Fund
Putnam County	Special Service District Revenues

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The method of funding for the service has been altered to include special service district revenues from the County. The Uncle Remus Regional Library system continues to provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA-Library Services	Putnam County and City of Eatonton	07/27/2018-7/27/2028

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Putnam County-Special Service District Revenues as itemized in Putnam County Resolution creating the Special Service District effective October 1, 2018.
 The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY: PUTNAM

Service: *Natural Gas*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **City of Eatonton**

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Eatonton	Enterprise Fund, SPLOST, and grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Natural gas was not previously identified as a service provided throughout the county. The method of funding for the service includes the enterprise fund, SPLOST, and grants. The City of Eatonton provides the service countywide. Expansion efforts and repairs can be funded through grant opportunities.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
GARY SANDERS, CITY ADMINISTRATOR, (706) 485-3311



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY: PUTNAM

Service: Oconee Springs Park

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Oconee Springs Park was not previously identified as a service provided throughout the county. The method of funding for the service includes the enterprise fund. The County provides the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

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COUNTY: PUTNAM

Service: Putnam-Jasper Service Center

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The Putnam-Jasper Service Center is a new service provided countywide by the county. The general fund is used to financially support the operation.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

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COUNTY: PUTNAM

Service: Recreation

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General Fund and User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service in Putnam County. The county will continue to provide the service countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

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COUNTY: PUTNAM

Service: Roads and Bridges

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Putnam County and City of Eatonton**

- e.) Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	General Fund, LMIG, SPLOST, TSPLOST, and grants
City of Eatonton	General Fund, LMIG, SPLOST, TSPLOST, and grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The funding methods used to provide the service in Putnam County and the City of Eatonton will be through the general fund, LMIG, SPLOST, and TSPLOST. The County will provide the service throughout the unincorporated county. The City will provide the service within the city limits.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Senior Center

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **City of Eatonton**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Eatonton	General Fund and grants
Putnam County	Special Service District Revenues

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The service is now being provided by the City of Eatonton. The method of funding used to provide the service will be shared by the City of Eatonton and Putnam County. The service will be provided countywide.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA-Senior Center Services	Putnam County and City of Eatonton	07/27/2018-07/27/2028

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Putnam County Resolution creating the Special Service District and specifying the available revenues to be used in funding the SSD services effective October 1, 2018.
 The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
GARY SANDERS, CITY ADMINISTRATOR, (706) 485-3311



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Sewage Collection/Treatment

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) [X] Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Eatonton-Putnam Water and Sewer Authority
b.) [] Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
c.) [] One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
d.) [] One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
e.) [] Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- [] Yes (if "Yes," you must attach additional documentation as described, below)
[X] No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Eatonton-Putnam Water & Sewer Aut	Use Fees
Putnam County	Grants and Bonds
City of Eatonton	Grants and Bonds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The Eatonton-Putnam Water and Sewer Authority continues to provide the sewage collection/treatment countywide. Putnam County and City of Eatonton provide additional funding as needed for expansion of the service.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Solid Waste Collection/Recycling

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Putnam County and City of Eatonton**

- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	Special Service District Revenue
City of Eatonton	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Putnam County will continue to provide the service within the unincorporated county and the City of Eatonton will continue to provide the service within the city limits. The method of funding used to provide the service will be the General fund for the City and Special Service District Revenue for the County.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Putnam County-Special Service District Revenues as itemized in Putnam County Resolution creating the Special Service District effective October 1, 2018.
 The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Solid Waste Disposal

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Putnam County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Putnam County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The service will continue to be provided countywide by Putnam County. The method of funding used to provide the service will be the General Fund.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
IGA-Solid Waste Disposal	Putnam County and City of Eatonton	07/27/2018-07/27/2028

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Water Services

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) [X] Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Eatonton-Putnam Water and Sewer Authority
b.) [] Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
c.) [] One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
d.) [] One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
e.) [] Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

[] Yes (if "Yes," you must attach additional documentation as described, below)

[X] No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Eatonton-Putnam Water & Sewer Aut	User Fees
Putnam County	Grants and Bonds
City of Eatonton	Grants and Bonds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The Eatonton-Putnam Water and Sewer Authority continues to provide water services countywide. Putnam County and City of Eatonton provide additional funding as needed for expansion of the service.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

Service: Zoning

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **City of Eatonton and Putnam County**

- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)

- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Putnam County	Special Service District funding and fees
City of Eatonton	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy changes the funding methods used to provide the service in Putnam County. The county will continue to provide the service countywide. An agreement has been updated to address the City's use of the service.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA-Planning & Development	Putnam County and City of Eatonton	07/27/2018-07/27/2028

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Putnam County Resolution creating the Special Service District and specifying the available revenues to be used in funding the SSD services effective October 1, 2018.
 The county and city have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution. Additionally, any agreements outlined above will govern the delivery of this service.

7. Person completing form: **Kimberly Lowe, Senior Government Services Specialist, MGRC**
 Phone number: **(478) 751-6160** Date completed: December 13, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:
PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY

FORM 3: Summary of Land Use Agreements

Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

COUNTY: PUTNAM

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy? Putnam County and the City of Eatonton have adopted a Joint Comprehensive Plan that contains a compatible and nonconflicting Land Use element. The County and City utilize the existing Land Use element contained within the Joint Comprehensive Plan as a basis for land use classification within their jurisdictions.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- Amendments to existing comprehensive plans
Adoption of a joint comprehensive plan
Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures: Describe "Other" Measures Here

NOTE: If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? Putnam County and the City of Eatonton have adopted a process for addressing water and sewer service with the Eatonton-Putnam Water and Sewer Authority in conjunction with current and future land use plans.

4. Person completing form: Kimberly Lowe, Government Services Specialist

Phone number: (478) 751-6160 Date completed: December 13, 2018

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

PAUL VAN HAUTE, COUNTY MANAGER, (706) 485-5826



SERVICE DELIVERY STRATEGY
FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

COUNTY: PUTNAM

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>CITY OF EATONTON</u>	Mayor	Walter C. Rucker, Jr.		
<u>PUTNAM COUNTY</u>	Chairman	Billy Webster		



SERVICE DELIVERY STRATEGY FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

COUNTY: PUTNAM

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>CITY OF EATONTON</u>	Mayor	Walter C. Rocker, Jr.	<i>Walter C. Rocker, Jr.</i>	1-2-2019
<u>PUTNAM COUNTY</u>	Chairman	Billy Webster		

Backup material for agenda item:

13. Authorization for Staff to schedule a Public Hearing for Proposed Changes to the Putnam County Code of Ordinances - Chapter 2 (Administration) (BW)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

EXPLANATION OF DOCUMENTS:

Red language equals added text.

Struck through language equals deleted text.

Chapter 2 – ADMINISTRATION**ARTICLE II. - BOARD OF COMMISSIONERS****Sec. 2-33. - Voting majority.**

Passage of a motion shall require the affirmative vote of a majority of commissioners then in office. When a two-thirds majority is specified, a majority vote shall mean at least two-thirds of the commissioners present and voting. **In the event of a tie vote, the chairperson shall vote to break the tie.**

(Ord. of 4-5-2002, § 1.03; Amend. of 11-6-2009(1) ; Amend. of 2-1-2013)

Sec. 2-34. - Abstentions.

~~All~~ **A district** commissioners shall vote on all motions unless he or she has a conflict of interest which would prevent him or her from making a decision in a fair and legal manner. If a conflict of interest does exist, the commissioner, **including the chairperson**, shall explain for the record his or her decision to abstain on any vote.

(Ord. of 4-5-2002, § 1.04; Amend. of 11-6-2009(1) ; Amend. of 2-1-2013)

Sec. 2-35. - Chairperson.

The chairperson of the board of commissioners is responsible for the orderly conduct of the meeting. In order to fulfill this duty, the chairperson shall enforce the rules of procedure that are adopted by the board of commissioners. The chairperson shall be impartial and conduct the meetings in a fair manner. The chairperson may not introduce motions but may second motions **and shall vote if, and only if, exactly two affirmative votes have been cast by district commissioners.**

(Ord. of 4-5-2002, § 1.05; Amend. of 11-6-2009(1); Amend. of 2-1-2013)

Sec. 2-36.3. - County departments.

It is hereby established for Putnam County Government, the following departments:

- (a) Animal control.
- ~~(b) County clerk's office.~~
- (c) Finance.
- (d) Public safety (ambulance, fire, rescue).
- (e) Uncle Remus golf course.
- (f) Oconee Springs Park.
- (g) Planning and development.

- (h) Public buildings.
- (i) Public works.
- (j) Recreation.
- (k) Senior citizens center.
- (l) Transit.

(Ord. of 5-19-2009(2))

Sec. 2-40. - Order of business.

All regular board meetings shall substantially follow an established order of business. The order shall be as follows:

- (1) Call to order;
- (2) Invocation;
- (3) Pledge of allegiance;
- (4) Special presentations;
- (5) **Public hearing, if necessary**
- (5 ~~6~~) Public comments;
- (6 ~~7~~) Approval of agenda;
- (7 ~~8~~) Consent agenda;
- (8 ~~9~~) Other agenda items;
- (10) County manager report;
- (11) County attorney report;
- (12) Commissioner announcements;
- (9 ~~13~~) Closed session, if necessary
- (~~13~~ ~~14~~) Adjournment.

(Ord. of 4-5-2002, § 1.10; Amend. of 3-5-2010; Amend. of 6-19-2012)

Sec. 2-53. - Appointment procedures.

Appointments to all boards, authorities, and commissions shall be conducted in accordance with the procedures contained in this section.

(a) The county clerk shall cause to be published in the county's legal organ an advertisement announcing any vacancies at least 14 days prior to any appointment.

(b) Following the appropriate advertising period, the county clerk, or designee, shall prepare and provide to the commission, a spreadsheet format list of all qualified candidates whose applications were received timely by the county clerk.

(c) Immediately after the agenda item has been called, the clerk will verbally announce the qualified candidates and present their resume. A visually projected image of the spreadsheet prepared in subsection (b) above may be substituted.

(d) For each vacant position, except as outlined in chapter 14-4(b) and 66-150(b), each commissioner may nominate anyone on the qualified list. Each nomination must receive a second to be considered for a later vote. While it is desirable to have each district represented on all county boards, authorities, and commissions as well as to have as much representation across the entire county and its constituents as

possible, the greater need is to have interested, qualified, and responsible applicants who will provide the greatest contribution to Putnam County in carrying out the necessary functions of these boards, authorities, and commissions. All candidates who have received a nomination and a second can be discussed by the commissioners. Following discussion, a roll call vote will be taken. The proper response, to the call for a vote, is the name of the preferred candidate. The person receiving the majority vote of the commissioners will be the candidate selected. In those cases where there is not a tie and no one has received a majority vote, a second round of voting may be directed by the chairman.

(e) No member of any board, authority, or commission shall be an employee of Putnam County as defined in Section I.D. of the Putnam County Personnel Manual. **For the purposes of this subsection, a county commissioner is not considered an employee of Putnam County.**

(Amend. of 9-15-2009; Amend. of 11-6-2009(1); Amend. of 11-30-2009(1); Amend. of 10-18-2011(1); Amend. of 3-1-2013)

Backup material for agenda item:

14. Chairman Appointments (BW)
 - a. BOC Vice Chairman
 - b. Middle Georgia Regional Commission Council
 - c. Hospital Authority Liaison

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Sec. 2-36. - Vice-chairperson.

The chairperson shall select a vice-chairperson from the board members at the beginning of each calendar year. The vice-chairperson shall fulfill the duties of the chairperson if the chairperson is not in attendance and shall vote on all matters in order to represent his or her district.

If the chairperson and the vice chairperson are absent and a quorum is present the remaining commissioners shall select a commissioner to serve as temporary chairperson of the meeting until either the chairperson or vice-chairperson is present at the meeting.

(Ord. of 4-5-2002, § 1.06; Amend. of 11-6-2009(1))



Robert A. B. Reichert, Chairman

Laura M. Mathis, Executive Director

October 24, 2018

OCT 30 10 8:52AM

Stephen Hersey, Chairman
Putnam County Commission
117 Putnam Drive, Ste. A
Eatonton, GA 31024

Dear Chairman Hersey:

In accordance with the Bylaws of the Middle Georgia Regional Commission, it is time for appointments to the Regional Commission Council. Enclosed is the appointment form which I respectfully request be completed and returned to the Regional Commission by **December 3, 2018**. In addition to the appointment form, for your reference I have included the current council members from Putnam County and the attendance sheet for the past year.

As you know, each county has five representatives on the Council – 3 voting and 2 associate (non-voting) members. The guidelines and process for appointments are as follows.

- a. The Chairperson of the Board of Commissioners for each member county shall be the County Voting Member unless he or she declines to serve, in which event the Chairperson of the County Commission shall select another of the County Commission members to serve in his or her stead.
- b. The governing bodies of the municipalities located within each member county shall collectively select one (1) elected mayor or councilperson to serve as the Municipal Voting Member.
- c. The County Member and the Municipal Member select:
 - 1. One (1) resident of the county to serve as the third voting member. To be eligible, this individual must be non-public/non-elected. The term of office is one (1) year but the member is eligible for successive reappointment.
 - 2. Two (2) residents of the county to serve as Associate Members of the Council. The term of office is one (1) year but the members are eligible for successive reappointment.

If you have any questions, please don't hesitate to contact me at lmathis@mg-rc.org or (478) 751-6160.

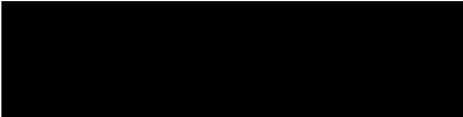
Sincerely,

Laura M. Mathis
Executive Director

Enclosures

MIDDLE GEORGIA REGIONAL COMMISSION COUNCIL MEMBERS Putnam County

Mr. Stephen Hersey, Chairman
Putnam County Commission
117 Putnam Drive
Eatonton, GA 31024
(706) 485-5826 (Office)
(706) 485-0935 (Home)



(Voting - County)

Mr. Gary Sanders
P. O. Box 3820
201 N. Jefferson Avenue
Eatonton, GA 31024
(706) 485-3311 (Office)
(706) 485-5351 (Home)



gsanders@eatontonga.us
(Associate Member)

Mayor Walter C. Rucker, Jr.
City of Eatonton
301 Carriage Way
Eatonton, GA 31024
(706) 485-3311 (Office)
(706) 318-6674 (Home)



(Voting - City)

Mr. Paul Van Haute
117 Putnam Drive
Eatonton, GA 31024
(706) 485-5826 (Office)
(706) 473-7227 (Home)
pvanhaute@putnamcountyga.us
(Voting – Nonpublic)

Mr. Billy Webster
116 N. Little River Court
Eatonton, GA 31024
(706) 968-5880 (Home)
(478) 288-2188 (Cell)
billy_webster@windstream.net
(Associate Member)

**MIDDLE GEORGIA REGIONAL COMMISSION
2019 COUNCIL APPOINTMENT FORM
Putnam County, Georgia**

1. COUNTY MEMBER is chairperson of the Board, sole commissioner or designee.

Name: Billy Webster
 Title: Chairman
 Representing Local Government: Putnam County
 Address: 117 Putnam Drive, Eatonton, GA 31024
 Phone Number: 706-485-5826
 Email: bwebster@putnamcountyga.us

2. MUNICIPAL MEMBER is a Mayor or Councilmember and is selected by the municipalities located within the County.

Name: Walter C. Rocker, Jr.
 Title: Mayor
 Representing Local Government: City of Eatonton
 Address: P O Box 3820, Eatonton, GA 31024
 Phone Number: 706-485-3311
 Email: wrocker.jr@gmail.com

3. NON-PUBLIC (VOTING) MEMBER is a resident of the County and cannot be an elected official.

Name: _____
 Address: _____
 Phone Number: _____
 Email: _____
 Resident of Appointing County (Yes / No): _____

4. Two (2) ASSOCIATE (NON-VOTING) MEMBERS must be residents of the County and may be elected or non-elected.

Name: Gary Sanders
 Address: P O Box 3820, Eatonton, GA 31024
 Phone Number: 706-485-3311
 Email: gsanders@eatontonga.us
 Resident of Appointing County (Yes / No): Yes

Name: _____
Address: _____
Phone Number: _____
Email: _____
Resident of Appointing County (Yes / No): _____

ATTEST: Billy Webster
Commission Chairman

ATTEST: [Signature]
Municipal Representative

15. Appointment of County Clerk (BW)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

PUTNAM COUNTY BOARD OF COMMISSIONERS

98



Office of the County Clerk
117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

January 4, 2019

Chairman Billy Webster
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Bill Sharp
Commissioner Trevor Addison
117 Putnam Drive, Suite A
Eatonton, GA 31024

Dear BOC Members:

I would like to take this opportunity to request reappointment as the County Clerk for Putnam County. I've been clerk for almost 11 years and truly love my job.

During this time I have taken courses at the Carl Vinson Institute of Government and completed the requirements for Certified County Clerk and the Masters Education Management Development Certificate.

The role of the clerk is well suited to my personality and skills. It gives me the opportunity to provide service to the citizens of Putnam County, the Board of Commissioners, County Department Heads and Elected Officials, as well as fellow employees.

It is my hope that you will reappoint me as County Clerk and allow me to continue in this service to you and all of Putnam County.

Sincerely,

A handwritten signature in blue ink that reads "Lynn Butterworth". The signature is fluid and cursive.

Lynn Butterworth
Putnam County Clerk

lb

Backup material for agenda item:

16. Appointment of General Counsel (BW)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

From: Barry Fleming <bfleming@flemingnelson.com>
Sent: Saturday, September 22, 2018 9:25 AM
To: Paul Van Haute <pvanhaute@putnamcountyga.us>
Subject: Putnam County, Georgia - August 2018 Invoices - Files 1, 5, 6, 7, 10, 15, & 16

In the more than five years we have represented the County our hourly rate has remained static. Unfortunately, but we think understandably, in those five years our overhead and staffing expenses have increased. Accordingly, this has necessitated an increase in our hourly rates to \$165 beginning the 4th quarter of this year. We appreciate the positive comments from Commissioners that they would be amendable at a later date to an increase during and after the discussion of going to \$175 about a year ago, but they wanted to wait until the TSPLOST was integrated into the budget and other financial matters became more clear. We recognize this is not as high as an increase as earlier proposed a year ago by the Chairman, but we felt it will suffice for our needs. We appreciate your allowing us to serve the County and we value Putnam as our client. We are happy to discuss this with you if need be.

Let me know if you have any questions.

Thanks,
Barry

Barry A. Fleming
Fleming & Nelson LLP
Post Office Box 2208
Evans, Georgia 30809
(706) 434-8770 x 201
Fax: (706) 664-0410

17. Appointment of Auditor (BW)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

MCNAIR, MCLEMORE, MIDDLEBROOKS & Co., LLC

CERTIFIED PUBLIC ACCOUNTANTS

389 Mulberry Street • Post Office Box One • Macon, GA 31202

Telephone (478) 746-6277 • Facsimile (478) 741-8353

mmmcpa.com

J. RANDOLPH NICHOLS
 WILLIAM H. EPPS, JR.
 RAYMOND A. PIPPIN, JR.
 W. E. BARFIELD, JR.
 HOWARD S. HOLLEMAN
 F. GAY McMICHAEL
 RICHARD A. WHITTEN, JR.
 ELIZABETH WARE HARDIN
 RON C. DOUTHIT
 MARJORIE HUCKABEE CARTER
 BRYAN A. ISGETT
 DAVID PASCHAL MUSE, JR.
 KATHY W. FLETCHER

JASON A. PEACOCK
 DANIEL W. MILLER
 WILLIAM R. ROUNTREE
 CHARLES B. HALL
 H. TERRELL McMICHAEL, JR.
 G. JUSTIN BANKSTON
 TERESA F. BEHRMAN
 CHRISTOPHER S. EDWARDS
 KEITH M. SMALLWOOD

Of Counsel
 SIDNEY E. MIDDLEBROOKS, PC
 RAY C. PEARSON
 CAROLINE E. GRIFFIN

February 14, 2018

Board of Commissioners
 Putnam County, Georgia
 Eatonton, Georgia

Attention: Mr. Paul Van Haute, County Manager

We are pleased to confirm our understanding of the services we are to provide Putnam County, Georgia (the County) for the fiscal years ending September 30, 2019, 2020 and 2021. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Putnam County, Georgia as of and for the fiscal years ending September 30, 2019, 2020 and 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Putnam County, Georgia's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Putnam County, Georgia's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedules of Changes in Net Pension Liability
3. Schedules of Pension Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Putnam County, Georgia's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Combining and Individual Fund Financial Statements and Schedules
2. Schedule of Expenditures of Special Purpose Sales Tax Proceeds

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Introductory and Statistical Sections of the Comprehensive Annual Financial Report.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Putnam County, Georgia and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the County's financial statements. Our report will be addressed to the board of commissioners of Putnam County, Georgia. We will make reference to Clenney Powell & Rentz, P.C.'s audit of the Putnam County Health Department in our report on your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the County's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the County is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory or contractual requirements.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the County or to acts by management or employees acting on behalf of the County. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Board of Commissioners
Putnam County, Georgia
February 14, 2018
Page 4

Audit Procedures - Internal Controls

Our audit will include obtaining an understanding of the County and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Putnam County, Georgia's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Putnam County, Georgia in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the County complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Board of Commissioners
Putnam County, Georgia
February 14, 2018
Page 6

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the County; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of McNair, McLemore, Middlebrooks & Co., LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Georgia or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of McNair, McLemore, Middlebrooks & Co., LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Georgia. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately November 15th of each year and to issue our reports no later than March 15th of each year. David P. Muse, Jr. is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Board of Commissioners
Putnam County, Georgia
February 14, 2018
Page 7

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies and telephone) except that we agree that our gross fee, including expenses, will not exceed \$50,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

We appreciate the opportunity to be of service to Putnam County, Georgia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

McNair, McLeMore, Middlebrooks & Co., LLC
McNAIR, McLEMORE, MIDDLEBROOKS & CO., LLC

Confirmed on behalf of Putnam County:



Paul Van Haute, County Manager

County Manager

Title

March 2, 2018

Date



Dr. Stephen J. Hersey, Chairman

Chairman

Title

March 2, 2018

Date

Putnam County, Georgia
Listing of County Maintained Funds

General Fund

Special Revenue Funds

- County Jail Fund
- Law Library Fund
- Juvenile Services Fund
- Juvenile Prosecutor's Fund
- Drug Education Fund
- Drug Confiscation Fund
- Federal Forfeiture Fund
- Victim and Witness Assistance Fund
- Emergency 911 Fund
- Hotel/Motel Tax Fund
- Fire Suppression Fund

Capital Projects Funds

- Special Local Option Sales Tax Fund
- LMIG Fund

Enterprise Funds

- Solid Waste Fund
- Oconee Springs Park Fund

Agency Funds

- Tax Commissioner
- Sheriff
- Clerk of Superior Court
- State Court
- Juvenile Court
- Magistrate Court
- Probate Court

Backup material for agenda item:

18. Appointment to the Sinclair Water Authority (BW)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

PUTNAM COUNTY BOARD OF COMMISSIONERS

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DISTRICT ONE:
KELVIN IRVIN

DISTRICT TWO:
DANIEL W. BROWN

CHAIRMAN:
DR. STEPHEN HERSEY

DISTRICT THREE:
ALAN FOSTER

DISTRICT FOUR:
TREVOR J. ADDISON

January 2, 2019

Putnam County Board of Commissioners
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Bill Sharp
Commissioner Trevor Addison
117 Putnam Drive, Suite A
Eatonton, GA 31024

Dear Commissioners:

In accordance with House Bill 398, Section 6. (b) the Sinclair Water Authority (SWA) Board shall be comprised of "(1) One board member shall be the chairman of the Board of Commissioners of each member county, unless such official notifies the governing authority of that county that such official does not wish to serve on the board, in which such event that governing authority shall appoint one of its members to serve on the board in place of the chairman."

Let this letter serve to officially notify the members of the Putnam County Board of Commissioners that I do not wish to serve on the SWA Board. Therefore, the required appointment to the SWA Board will be an agenda item at the Jan 11, 2019 BOC meeting.

Sincerely,

Billy F. Webster
Chairman

BFW/lb

cc: Paul Van Haute, Lisa Jackson, Lynn Butterworth, Donna Van Haute, Barry Fleming,
Shannon Sneed, Joan Minton, Joey Witcher, Baldwin BOC Chair

maintaining, repairing, improving, and extending the project and to pay the principal and interest of the revenue bonds which may be issued for the cost of such project or projects.

SECTION 6.

Board.

(a) SWA shall be governed by a board which shall exercise all powers and duties of SWA. The board shall manage the operations of SWA and shall perform such other functions that may be provided for or authorized by law.

(b) The board of SWA shall be comprised of the following members, each of whom shall have one vote. Each board member must reside within a member county or have a principal place of business within the boundary of a member county.

(1) One board member shall be the chairman of the Board of Commissioners of each member county, unless such official notifies the governing authority of that county that such official does not wish to serve on the board, in which event that governing authority shall appoint one of its members to serve on the board in place of that chairman. The regular term of these members shall be concurrent with their terms of office.

(2) One board member shall be appointed by the governing authority of each member county. The member appointed pursuant to this paragraph may not be an elected official or employee of a member county or of a municipality located in a member county but must be a resident of the county whose governing authority appoints that member. The regular and initial terms of these members shall be four years, except that the initial term of the member appointed by the governing authority of Putnam County shall be two years.

(3) One board member shall be elected by the members specified in paragraphs (1) and (2) of this subsection. This member shall be the chairperson and shall serve a regular term of four years. The initial term of this member shall be two years. In the event that a majority of those members are unable to agree as to this appointment, those members shall each submit to the Chief Judge of the Ocmulgee Judicial Circuit the name of a person recommended for this position and the chief judge shall appoint the chairman from those persons whose names have been so submitted to that judge.

(c) Members of the board shall serve for the terms specified in this section and until the selection and qualification of their respective successors. In the event a vacancy occurs on the board, it shall be filled in the same manner as that vacated position was originally filled but for the remainder of the unexpired term and until a successor is selected and qualified. No member, except those selected pursuant to paragraph (1) of subsection (b) of this section, shall serve more than two consecutive terms.

SWA

Backup material for agenda item:

19. Appointments to the Planning & Zoning Commission (staff-CC)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



Putnam County Board of Commissioners
Agenda Item Request Form

DATE OF MEETING REQUESTED: 01-11-19

REQUEST BY: Lynn Butterworth

AGENDA ITEM: Appointments to the Planning & Zoning Commission

AGENDA ITEM TYPE:

- Presentation

 Discussion

 Action*
- Other (Please Specify) _____
-

*ACTION REQUESTED: 5 appointments need to be made for the
Planning & Zoning Commission

SUPPORTING DOCUMENTATION PROVIDED: Yes No

BUDGET/FUNDING INFORMATION: N/A

FACTS AND/OR ISSUES: P&Z members serve for 2 year terms and all
5 ended 12/31/18. There needs to be one appointment from each
district and an at-large chair.

NAME	ADDRESS	DISTRICT	CURRENT OCCUPATION	OTHER	APPLICATION DATE
Tim Pierson	103 Cody Circle	3	Financial Advisor	Completed ChFC, Accredited Investment Fiduciary, CLU designation, Leadership Putnam graduate	12/18/2018
Fred Ward	466 Rabbit Skip Road	1	Retired	Technical school, 4 years BOC, 2 years on P&Z	12/30/2018
Alan M. Oberdeck	792 S. Steel Bridge Rd	3	Retired/Author	Milwaukee School of Engineering, Carthage College, 6 years on P&Z	1/4/2019
James P. Marshall, Jr.	104 Church Street	2	Retired Land Use Planner	UGA, 3 years with DCA, several terms on P&Z	1/4/2019
Joel Eric Hardie	345 Twin Bridges Road	4	Supervisor for Mining Company	High School, currently serving on P&Z	1/4/2019
Martha Farley		2			pending



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826
www.putnamcountyga.us

NOTICE

The Putnam County Board of Commissioners is seeking individuals to serve on the **Planning and Zoning Commission**. The Commission consists of five (5) members selected based on one member from each voting district and one member serving at large. The individuals selected will serve a term of two years. The candidates should be dedicated, fair-minded, not self-serving, and willing to devote time for meetings several hours each month. Within three months of their appointment, each member must receive 12 hours of training in zoning procedures and/or comprehensive planning conducted and/or sponsored by ACCG or the University of Georgia's Carl Vinson Institute of Government or equivalent as determined by the Director of Planning and Development. No member shall have any other position or office with the county.

Interested persons should submit an **application** to the Putnam County Board of Commissioners, 117 Putnam Drive, Suite A, Eatonton, Georgia 31024. Applications will be accepted until the positions are filled. The board application form can be found on the county website at www.putnamcountyga.us (in the "How Do I..." or "Forms & Documents" sections) or by calling 706-485-5826.

12/20/2018 & 12/27/2018

PUTNAM COUNTY BOARD OF COMMISSIONERS



dw
DEC 18 10:31 AM

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Tim Pierson Home Phone: n/a
Address: 103 Cody Circle Work Phone: 706-927-6332
Eatonton, GA 31024 Cell Ph: [REDACTED]
Occupation: Financial Advisor E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:
Planning & Zoning Commission

Which district do you live in? 1 2 3 4

Briefly explain your educational background Some college, including classes required to complete the ChFC, Accredited Investment Fiduciary, and CLU designations

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: BluePrint Financial Strategies LLC
Financial Planning - WISMOGA, as a distributor for Stone Canyon Cabins park model RV's

Please explain any previous experience with State or Local Government: Completed Leadership
Putnam, previously on Greene County Tourism Committee and chaired The Tasteful Event

Briefly explain why you seek this appointment: Our area is positioned to grow at a rapid rate. We can sit back and watch or we can become part of the discussion and help guide our growth. Decisions made by this commission can have a profound impact on fellow residents. They need to know someone is there to educate, guide and help them through a system most rarely ever utilize. I educate clients daily!

If appointed, I agree to serve.

Tim Pierson
Signature

12/13/18
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

2018 DEC 26 PM 1:22



DEC30 18 12:40PM

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Fred Ward
Address: 4666 Rabbit Ship Rd.
Occupation: Retired

Home Phone: _____
Work Phone: _____
Cell Ph: [REDACTED]
E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:
Board - Planning + Zoning Commission

Which district do you live in? 1 2 3 4

Briefly explain your educational background twelve year of grad-school and four of technical school.

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: Minor Hook Bar-b-Que, Restaurant.

Please explain any previous experience with State or Local Government: Four years commissioner and two years of zoning board.

Briefly explain why you seek this appointment: To help my county any way I can.

If appointed, I agree to serve.
Fred Ward
Signature

12/18/18
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

PUTNAM COUNTY BOARD OF COMMISSIONERS

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slr
JAN 4 19 3:14



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706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: ALAN M OBERDECK Home Phone: 706 923 1724
Address: 792 S. STEEL BRIDGE RD Work Phone: _____
EATONTON, GA 31024 Cell Phone: [REDACTED]
Occupation: RETIRED/AUTHOR E-mail: _____

I would like to apply for appointment to the following Board, Committee, or Authority:

PLANNING & ZONING COMMISSION

Which district do you live in? 1 2 3 4

Briefly explain your educational background AAS METALURGICAL TECH. MILWAUKE
SCHOOL OF ENGINEERING 1961 B.A. BUSINESS ADMIN, CARTHAGE COLLEGE,
KENOSHA, WI

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: _____

Please explain any previous experience with State or Local Government: PLANNING & ZONING
COMMISSION 6 YEARS WITH 105 CEU

Briefly explain why you seek this appointment: I BELIEVE MY PAST TRAINING CAN BE
HELPFUL ON THE BOARD.

If appointed, I agree to serve.

Alan M Oberdeck
Signature

12-27-18
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

Resume

Alan M Oberdeck 792 S. Steel Bridge Rd. Eatonton, GA 31024 Phone: 706-923-1724

Background

Batchelor Of Arts Business Administration – Carthage College, Kenosha, WI - 1970
Double Major, Marketing and Accounting with Economics Minor
Associate in Applied Sciences Metallurgical Technology – Milwaukee
School of Engineering,
Milwaukee, WI 1961

Experience

In my retirement I am President of the Crooked Creek
Community Association for the
second time.
6 years retired – Writing books with four in print
35 years as road salesman – 28 years for the same company at
times with national responsibilities
2 years in Production Control for a company
4 years on drafting board with 2 of those as Tool Engineer
2 years as a Metallurgical Lab Tech

Abilities I can bring to the Job

Ability to read and understand Blueprints
A good understanding of accounting principles
The ability to work with people
The ability to preside over meetings and in some cases lead

Personal

I enjoy my family and see my grandchildren as often as possible
I am married to Eileen, we celebrate our 50th anniversary in June
I collect toy trains
I collect old guns and shoot for enjoyment.
I am a member of NRA
I have a great interest in Archeology
I write fiction books
I was instrumental in starting the Butler/Baker School project

PUTNAM COUNTY BOARD OF COMMISSIONERS

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JAN 4 19 5:38P1



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706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: James P. Marshall, Jr. Home Phone: 706-485-6442
Address: 104 Church St Work Phone: Same
Eatonton, GA 31024 Cell Ph: [REDACTED]
Occupation: retired Land Use Planner E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:

Planning and Zoning Commission

Which district do you live in? 1 2 3 4

Briefly explain your educational background Bachelor of Landscape Architecture with
5th + 6th year post-graduate work in land use planning at UGA.

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: 501c3 Eatonton - Putnam
Co. Historical Society, Inc.; Treasurer 501c3 All Angels Episcopal Church

Please explain any previous experience with State or Local Government: worked 30 years for
Ga Dept of Community Affairs working as a consultant to city and county
governments statewide

Briefly explain why you seek this appointment: I have already served several terms
during which time we rewrite/updated the Putnam Co. Zoning Ordinance, I
believe I have a great knowledge of P+Z issues.

If appointed, I agree to serve.

James P. Marshall, Jr.
Signature

Jan. 4, 2019
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

PUTNAM COUNTY BOARD OF COMMISSIONERS



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706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Joel Eric Hardie Home Phone: _____
Address: 345 Twin Bridges Rd. Work Phone: 478-233-4808
Eatonton, GA 31024 Cell Phone: [REDACTED]
Occupation: Supervisor for Mining Company E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:
Planning and Zoning Commission/Committee

Which district do you live in? 1 2 3 4

Briefly explain your educational background High School Diploma

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: _____

Please explain any previous experience with State or Local Government: Recently finished fulfilling retired Planning and Zoning members term.

Briefly explain why you seek this appointment: I would like to assist the county I grew up in and be a part of watching it grow.

If appointed, I agree to serve.

Signature [Handwritten Signature]

Application Date 01/02/2019

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

PLANNING & ZONING COMMISSION

MEMBER

TERM EXPIRES

Frederick Ward (District One) 12/31/2018
466 Rabbit Skip Road SW
Eatonton, GA 31024
(706) 485-3411 (home)

Tommy Brundage (District Two) 12/31/2018
145 Dickey Drive
Eatonton, GA 31024
(706) 485-7461 (home)

Alan M. Oberdeck (District Three) 12/31/2018
792 S. Steel Bridge Road
Eatonton, GA 31024
(706) 923-1724 (home)

Joel Eric Hardie* (District Four) 12/31/2018
345 Twin Bridges Road
Eatonton, GA 31024
(478) 946-3664 (office)
(478) 233-4808 (office-cell)

James P. Marshall, Jr., Chairman 12/31/2018
104 Church Street
Eatonton, GA 31024-3249
(706) 485-6442 (home)

*filling the unexpired term of John Langley

2 year term
Appointed by BOC (one from each district and at-large chair)
(See Chapter 66, Section 66-150 of the "Putnam County Code of Ordinances")
Need to provide information to HR

Last Updated 1/8/2019

Backup material for agenda item:

20. Appointment to the Putnam Development Authority (staff-CC)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



Putnam County Board of Commissioners
Agenda Item Request Form

DATE OF MEETING REQUESTED: 01-11-19

REQUEST BY: Lynn Butterworth

AGENDA ITEM: Appointment to the Putnam Development Authority

AGENDA ITEM TYPE:

- Presentation

 Discussion

 Action*
- Other (Please Specify) _____
-

*ACTION REQUESTED: One appointment needs to be made to the PDA to replace Bill Sharp

SUPPORTING DOCUMENTATION PROVIDED: Yes No

BUDGET/FUNDING INFORMATION: N/A

FACTS AND/OR ISSUES: Bill Sharp resigned from the PDA effective 12/31/18. His term ends 5/1/2023. Two applications were received.

NAME	ADDRESS	DISTRICT	BACKGROUND	APPLICATION DATE
Walter C. Rucker, III	409 N. Madison Avenue	2	Real Estate Development; Gatewood graduate; Georgia Tech graduate; member of DDA	12/20/2018
Mike House	209 Bagley Road	4	Sawmill Manager; US Navy; Community College	12/30/2018



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706-485-5826
www.putnamcountyga.us

NOTICE

The Putnam County Board of Commissioners is seeking individuals interested in serving on the **Putnam Development Authority**. This appointment will fill an unexpired term ending May 1, 2023. The candidates should be dedicated, fair minded, not self-serving and willing to devote the time necessary for the position. Successful candidate must attend State Mandated training before the end of the first year of appointment.

Interested persons should submit an **application** to the Putnam County Board of Commissioners, 117 Putnam Drive, Suite A, Eatonton, Georgia 31024. Applications will be accepted until the position is filled. The board application form can be found on the county website at www.putnamcountyga.us (in the "How Do I..." or "Forms & Documents" sections) or by calling 706-485-5826.

12/20/2018 & 12/27/2018



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

3w

December 10, 2018
~~21, 2016~~

DR. Steven Hersey, Chairman
 Putnam County Board of Commissioners
 117 Putnam Drive, Suite A
 Eatonton, GA 31024

Dear DR. Hersey,

Thank you for the opportunity to serve Putnam County as a member of the Board of Directors for the Putnam Development Authority.

As you know, I was elected in November 2018 to serve Putnam County's third district as their commissioner. Based on the laws of the State of Georgia, I must resign as a PDA board member effective December 31, 2018.

Best Regards:

CC: Terry Schwindler, Director, Putnam Development Authority

PUTNAM COUNTY BOARD OF COMMISSIONERS

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DEC20 18 11:30AM



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706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Walter C. Rucker, III Home Phone: 912-433-1437
Address: 409 N. Madison Ave. Eatonton, GA 31024 Work Phone: 912-433-1437
Cell Phone: [REDACTED]
Occupation: Real Estate Development E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:
Putnam Development Authority

Which district do you live in? 1 2 3 4

Briefly explain your educational background Highschool Graduate from Gatewood Schools, Inc.
Bachelors of Science in Business Management from Georgia Tech

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: See Attached

Please explain any previous experience with State or Local Government: Currently a board member of
Eatonton Downtown Development Authority

Briefly explain why you seek this appointment: _____
I think my Eatonton roots and real estate development experience in conjunction with
my position on the Eatonton Downtown Development Authority could greatly facilitate future
real estate and business development in both the County Proper and the City of Eatonton.

If appointed, I agree to serve.

[Signature]
Signature

12/18/18
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

PUTNAM COUNTY BOARD OF COMMISSIONERS

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DEC 30 18 1:00



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706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Mike House Home Phone: 360 477 6876
Address: 209 Bagley Rd Eatonton GA31024 Work Phone: 706 923 2406
Cell Phone: [REDACTED]
Occupation: Sawmill Manager E-mail: mike.house@interfor.com

I would like to apply for appointment to the following Board, Committee, or Authority:
Putnam Development Authority

Which district do you live in? 1 2 3 4

Briefly explain your educational background
I graduated from highschool in Forks Wa in 1991, spent 5 years in the US Navy and attended community college in WA State. I do not hold a college degree.

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: _____

Please explain any previous experience with State or Local Government: _____
I have no previous experience with state or local Government

Briefly explain why you seek this appointment: _____
As a member of the community I feel that it is my responsibility and my privilege to serve the community. As the manager of a large manufacturing facility in the county I believe that I could bring value to the community by serving in this capacity.

If appointed, I agree to serve.

Mike House
Signature

12/17/2018
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

Micheal E House
209 Bagley Rd Eatonton GA 31024
Mill Manager Interfor Eatonton

Summary of Qualifications

Seasoned sawmill professional with extensive experience and proven ability in the following areas:

- Goal driven process management based on core values of honesty, integrity and progressive thinking.
- Multi-Departmental team leadership with emphasis on building teams and developing individuals that consistently exceed expectations in safety, quality and efficiency.
- Plan direct and coordinate the efforts of multiple supervisors on multiple shifts in all departments.
- Working knowledge and uniform application of Interfor safety and health program and employee handbook.
- Established and transparent working relationships with Interfor management team and production crews.
- Track record of Identifying and systematically correcting deficiencies in the process resulting in increased up time and productivity.
- Knowledge and practical application of Microsoft Office, Citrix, Kronos, lumber track and crosscut.
- Establishing strong relationships with local, state, and federal governing agencies ensuring that operations are in compliance at all times.

Professional Experience

Interfor U.S operations 2008- Present

Mill Manager Eatonton GA (2016-Present)

- Responsible for overall site leadership and operational performance of the Eatonton sawmill facility.
- Work closely with all other areas of the business to optimize Eatonton operations ensuring standards for safety, quality, human resources, production and financial performance.
- Work closely with local community leaders and groups to create a relationship with the community that supports Interfor's core values while embracing and supporting the community that we live and work in.

Sawmill superintendent Eatonton (2015-2016)

- Responsible for safely and efficiently coordinating the efforts of two sawmill production shifts producing over 90 million mbf of 2x4, 2x6 and 2x8 dimension lumber for domestic and export markets annually.
- Work closely with the Mill Manager and all department superintendents and supervisors to ensure the entire division meets Interfor's targets from log yard to shipping.
- Create an environment that encourages crew members to engage in our safety and health program while continuously improving productivity and reducing costs.
- Build and maintain open communication and a strong relationship maintenance department to ensure machine center performance.
- Successfully developed and implemented 2 shift scheduling to ensure the department meets the division's targets while creating a window for maintenance and clean up.

- Developed the sawmill crew leaders to more effectively manage their crewmembers and processes to increase productivity in the sawmill to levels never before achieved.
- Created open lines of communication with the fiber procurement group, operations and sales and marketing to ensure that we maximize the potential for success in Eatonton.

Sawmill superintendent Port Angeles WA (2013-2015)

- Responsible for safely and efficiently coordinating the efforts of two sawmill production shifts producing over 180 million mbf of 2x4 and 2x6 studs for domestic and export markets annually.
- Work closely with the General Manager and all department superintendents and supervisors to ensure the entire division meets Interfor's targets from log yard to shipping.
- Create an environment that encourages crew members to engage in our safety and health program while continuously improving productivity and reducing costs.
- Maintain open communication and a strong relationship maintenance department to ensure machine center performance.
- Work closely with the process controls superintendent and continuous improvement supervisor to ensure that our products are on spec every time.
- Forecast department costs and manage spending.
- Develop and implement shift scheduling to ensure the department meets the division's targets.

Dry End Superintendent Beaver/Forks WA (2010-2013)

Promoted to hold full responsible for safety, quality, efficient operation and continuous improvement of the plant's hog fuel fired boiler, dry kilns, planer and shipping departments.

- Manage all site functions of the Dry End facility located in Forks WA from rough lumber handling to maintenance and shipping including compliance with local, state and federal governing agencies.
- Effectively lead a crew of 35+ employees producing high quality dimension lumber for domestic and export markets.
- Coordinate all phases of the drying, surfacing and packaging process to ensure the product is ready for shipping.
- Monitor and modify production practices to increase efficiency while maintaining the plants safety and quality record to exceed the industry standard.
- Develop and implement kiln drying schedules to meet increasing quality and production standards.
- Work with governing agencies to monitor record and adjust operating practices to ensure compliance with state and federal laws concerning air and water quality.

Supervisor Boiler/Kilns/ Planer (2004-2008 Portac) (2008-2010 Interfor)

Promoted to hold full responsible for safety, quality, and efficient operation of the plant's hog fuel fired boiler, dry kilns, and planer.

- Effectively lead a crew of 35+ employees producing high quality dimension lumber for domestic and export markets.
- Played an instrumental role in implementing Interfor Pacific Inc's. Safety and Health policies and practices when Portac Inc. was acquired in 2008.

Lead Millwright Boiler/Kilns/ Planer (2000-2004 Portac)

Promoted to head millwright responsible to the plant manager.

- Effectively coordinated the efforts of a 4 man maintenance crew responsible for all phases of maintenance and repair on all operating systems for the Boiler, Kilns, Planer and rolling stock.
- Developed and managed a simple yet effective program to track maintenance and parts usage by machine center.
- Managed parts inventory to ensure availability of parts for scheduled maintenance and repair work.
- Coordinate the efforts of Portac's maintenance crew and contractors to ensure projects were completed on time and 100% functional.
- Responsible to the plant manager as shift lead man during the production shift.

Swanson Trucking Forks WA 98331

1996-2000

Night shift shop foreman. (1996-2000)

- Effectively lead the efforts of 4 mechanics performing service maintenance and repair for a fleet of 30+ on and off highway log trucks and lumber trucks.
-

Attack squadron 128: 1991-1994

Electronic Warfare Squadron 135: 1994-1996

Aviation Structural Mechanic Plane Captain Flight Deck Troubleshooter.

- Direct the efforts of a crew of 16 plane captains responsible for inspecting and repairing jet aircraft.
- Awarded Navy Achievement Medal, South West Asia Service Medal (bronze star) Good Conduct Medal, among others.

Education / Training

- 1991 Forks High School graduate
- 1991-1996 USN Basic recruit training, Aviation Structural Tech training, and Leadership training.
- 2008/2009 Peninsula Community College: Basic Studies.
- 2008-2014 Vigilant training for supervisors (multiple courses)
- First Aid / CPR Certified

PUTNAM DEVELOPMENT AUTHORITY

<u>MEMBER</u>	<u>TERM EXPIRES</u>
Joshua Daniel, Secretary/Treasurer 107 Camak Place Eatonton, GA 31024 877-786-9225 (work) joshua@towabletailgates.com	05/01/2021
Patty Burns* 120 Nina Drive Eatonton, GA 31024 706-485-3227 (home) 478-746-9421 (work) patty@fickling.com	05/01/2020
Bill W. Sharp, Chairman 103 Bulloch Hall Drive Eatonton, GA 31024 706-484-1386 (home)	RESIGNED 12-10-18 05/01/2023
Eugene Smith 108 Bear Creek Road Eatonton, GA 31024	06/01/2022
Ed Waggoner, Vice-Chairman 130 Iron Horse Drive Eatonton, GA 31024	05/01/2023

*Filling the unexpired term of Lynward Lindsey